

WELCOME COMMITTEE CHARTER
MAIDSTONE PROPERTY OWNERS ASSOCIATION
PORT SAINT LUCIE, FLORIDA

PURPOSE

The purpose of the Welcome Committee is to meet with all prospective owners and lessees before occupancy and welcome them to the community, explain the benefits of an HOA, particularly Maidstone, and make them aware that HOA's (particularly Maidstone) have rules that apply to them.

COMPOSITION

The Committee shall be comprised of two (2) members (at least one of which shall be a Board Member) and one (1) alternate. Committee members serve at the pleasure of the Board and are assigned on an annual basis.

DUTIES AND FUNCTIONS

Once the Committee has ensured all required documents have been submitted to Lang Management, members will meet with parties described under "PURPOSE" above and perform the following:


1. Verify that the Maidstone Rules and Regulations and the Welcome Brochure were provided. Every page of the R&R's shall be initialed by the applicant and returned to the Property Manager.
2. Inquire and respond to any questions the applicant may have regarding the Governing Documents and the processes at Maidstone.
3. Explain the Neighborhood Watch Program and its significance.
4. Explain access to the community website. Request that the homeowner sign the website agreement and provided an email address.
5. Describe the HOA voting process (for owners)
6. Provide information about the Gov't rules and regulations regarding Wetlands Areas and Native Habitat Preservation Areas.
7. Provide phone numbers of Maidstone HOA, PGA Village, and other important contacts if necessary.
8. Explain how to acquire the gate access T-sticker
9. Respond to all applicant questions

MEETING AND REPORTING


The Welcome Committee shall meet with prospect occupants and report all activities to the Board of Directors; Two members are preferable for each meeting but, if only one member is available for the conference, that member must be a member of the Board of Directors.

Any available Board Member may perform this function if necessary.

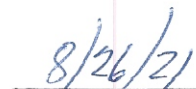
Approved:



President



Secretary



Date